**The Calow & Brimington Practice**

**PATIENT PARTICIPATION GROUP MEETING**

**Brimington Medical Centre**

**3pm Thursday 23rd June**

**Agenda**

1. Attendees – Sarah Doyle Practice Manager (chair), Sarah Smith Assistant Practice Manager (mins), Chris Allen, Julie Munden, William Munden, James Dickinson

2. Apologies – Dennis Wharmby, Catherine Cope

3. Review Last Minutes – N/A,

New ground rules discussed and given to all members. Attached.

4. Practice Updates

* Staffing Update

Discussion around all new staff in the past couple of years. Both SD and SS are new to post. Lots of change around of administration staff and new GPs. CA suggested photos in both practices and on the website. SS to implement.

* Dr Binham GP Partner

Discussed how Dr Binham has had a positive impact on the practice and taken the lead on the training in the practice.

* Training Practice

We are now a GP training practice with medical students who often shadow clinicians. We also have GP Registrars who are qualified Doctors training to be GPs who do rotations at the practice whilst in training. Offering more availability to patients and extra funding to the practice.

* Active Practice

We have recently become an Active Practice which means we are promoting activity and wellbeing to our staff and patients. We have partnered with Park Run at Poolsbrook and staff are volunteering this weekend.

* Appointment Updates since Covid

We discussed the appointment system and the change with staff now triaging patient calls. We still have a mixture of telephone appointments and face to face appointments with more appointments available for patients to book face to face. JD brought up how the doors are now open which he found encouraging for patients. SD discussed how we are still using the intercom between 08.00 – 09.00am and 05.00 – 06.30pm for staff safety.

5. Any other business –

* Bike rack at Calow

CA interested in a Sheffield Stand bike rack at Calow. Has previously brought up to previous PM. SD to look into and discuss with the Partners and feedback.

* PPG recruitment

Discussed ideas for PPG recruitment, word of mouth, new facebook page, website and promoting it. JD suggested a text to patients promoting the PPG.

* Suggestions for PPG activities

Discussed ideas for PPG activities and the type of things they would be interested in doing. Suggestion for promotion at flu clinics or help with marshalling. Suggestion of coffee mornings and help with charity events.

We decided to all have a think before the next meeting about any ideas PPG members have and ideas we as a practice have that we would like the PPG help with.

As this is the first PPG in a while this was a meeting to welcome everyone and discuss ideas. At the next meeting Chris Allen will be chair.

Next Meeting Time and Date - Thursday 25th August 3pm